



**10th Congressional District Democratic Committee - Meeting Minutes
Cascades Library, Room B, 21030 Whitfield Pl, Sterling, VA 20165
10:30 AM on January 25, 2020**

In-Person Attendees: Bo Cherif, Jerry Foltz, Jay Frost, Ellen Heald, Kevin Kennedy, Matt Leslie, Clara Meagher, Randy Moore, Zach Pruckowski, Koran Saines, EJ Scott, Laine Singerman, Joanne Spano, Linda Sperling, Marie Straub, Shelley Tamres, Heidi Zollo.

Attendees by Phone: Kimberly Adams, Kannan Srinivasan.

Excused Absences: Karen Campblin, Lee Carter, Kristine Condie, Monte Johnson, Lissa Savaglio.

Unexcused Absences: Mansimran Kahlon

Guests: Aliyah Khan, Kim Price.

1. **Call to order** by the Chair (Quorum = 12) – **Meeting called to order 10:35 AM.**
 - a. Approval of Agenda – **MOTION, 2nd, PASS.**
 - b. Approval of Minutes from November 16, 2019, Meeting - **Amend to add Secretary's name - MOTION, 2nd, PASS as amended.**

2. **Treasurer's Report –**

2019 Awards Event Revenues:

ActBlue	\$3,633.00
Checks/cash	\$4,608.00
In-Kind	\$89.87
Total revenue	\$8330.87

Expenses TBD (singer + awards)

Federal Account: \$7,807.90

Expenses since last meeting in November:

Facebook ads - last charge - \$275.00

Service charge from BB&T - \$12.00

Convention venue payment to LCPS - \$1,871

State Account: \$375.08 – unchanged from November meeting.

3. **Committee changes – Local Committee Operations needs a Chair. This sub-committee liases with the local committees, and should be providing training to new local committee officers, plus helping with planning of the caucuses in April. We should ask Clarke County and Winchester/Frederick local committees what they need since FCDC, PWC, and LCDC have paid staff. Lainie will talk to Zach after the meeting about the prospect of taking over Local Committee Operations.**

OLD BUSINESS

4. **Training for Local Committee Chairs/Officers – Might be a training or get everyone together to discuss what works and what doesn't. DPVA is planning to provide some training...talk to Gaylene. The only response we received last year from the Local Committee Chairs was a request for training in fundraising.**
5. **2020 Caucus & Convention process 206 delegates + 51 alternates will be selected by local committee caucuses in April to attend the CD10 and State Conventions in May and June, respectively. At the 10CDDC Convention in May, one Elector will be selected for 10th CD, plus 6 delegates will be selected for the National Convention in July. At the State Convention on June 19th, 5 DNC representatives will be elected plus additional delegates to the National Convention plus the two statewide Electors. Linda Sperling is working on a 1 page flyer with a high level description of the process. It was suggested we use the real life example of what happened in 2016.**
 - a. Broad Run HS has been reserved for Saturday, May 9, for the 10CDDC Convention.
 - b. Primary filing period is Monday, March 9th 12PM to Thursday, March 26th at 5PM. Signature validation party first week of filing period assuming we have Wexton's petitions.
 - c. Call to Convention – start drafting now, finalize after March 3 Primary and issue mid-March.



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- d. Work with Local Committees to ensure they schedule caucuses for either April 18 at noon or April 20 at 7:30 pm. Local Committees need to reserve venues asap for their caucuses. FCDC and PWC will caucus by Magisterial District. LCDC has this option, but hasn't yet decided; however, there needs to be at least two locations. Ballots will be in different colors for the different candidates.
6. 2020 Women's Summit – Karen/Lissa – This is scheduled June 19-21 opposite the DPVA Convention. Will folks be available to staff a table for 10CDDC? After the filing deadline March 26th, we may know there won't be a Primary for Wexton, and then maybe work with her campaign to ensure a presence there?
7. Email forwarding addresses – follow up on whether they're working for everyone. Randy found 4 issues, fixed them all. One had to be deleted and reentered in GoDaddy.
8. Reorgs – Last one scheduled for this coming Tuesday, Jan 28, to be covered by Jay Frost and Lainie Singerman. Shelley and Zach thanked everyone who helped to cover Reorgs.
9. Planning calendar – Randy set up a 10CDDC calendar on the website, and links to the calendars of the Local Committees
10. Candidate recruitment for May Town Council races Purcellville and Hamilton + Leesburg, Hillsboro, & Haymarket in November
 - a. Candidate training for Town candidates.
11. Bylaws changes
 - a. Do we want to change the quorum for our meetings from 40% to 30%? When the ex officio members are included, 40% requires 12 members present to do business; 30% would require 9 members. Check Robert's Rules and DPVA Party Plan – presumably Robert's says ex officio don't count towards quorum MOTION – Lower quorum to 30% (requires 2/3 approval), 2nd, PASSED (12 Yay, 2 Nays, 2 Abstentions).
 - b. Should we be including something in the Bylaws to specifically allow voting methods other than repeated balloting? Shelley to introduce a Motion next meeting.

NEW BUSINESS

12. Memorial Resolution for Barbara Lee – see attachment. MOTION – Approve the motion that was drafted by Joanne, 2nd, PASSED unanimously.

Jerry suggested a Resolution of support for Del. Lee Carter, fellow 10CDDC member, due to the death threats he's received because of the lies about one of his bills that have been distributed in the media. Jerry will work on this and present by email for a vote by the Committee.

Kimberly will resend the link for signing up for the Blue Commonwealth Gala to sit at the CD10 table.

13. Fundraising planning for remainder of 2020-2021 term. Hold two events this year, one on May 30, the other Sep 12 (Zach is unavailable Sep 12, so this will probably need a new date). Start weekly fundraising calls for May 30 event on Feb 19, every Wednesday at 8 PM. The plan is to raise \$26K.

SUB-COMMITTEE REPORTS

14. Campaign Support/Bench (Karen – Chair; Lee, Monte, Leopoldo, Koran)
15. Communications (Bo and Linda – Co-Chairs; Jay, Randy (Webmaster), Marie, Shelley) – Be strategic about event planning so that they are communicated far and wide, communicate the awards on a timely basis so we get great nominees. Shout out to Randy for website maintenance. Amy is doing Facebook. Bo to interview Koran about the process of being a National Delegate and post on Facebook.
16. Fundraising/Finance (Jay – Chair; Kimberly, Kristine, Ellen, Matt, Clara, Randy, Kannan, Heidi)
17. Local Committee Operations (? - Chair; Kimberly, Karen, Jerry, Ellen, Kevin, Koran, Lissa, Lainie, Joanne, Shelley)
18. Outreach (Heidi – Chair; Koran, EJ, Kannan, Lainie) Heidi has been mulling what kinds of Outreach we want to do. Need a list of churches/organizations we want to reach out to. Heidi has reached out to all the local Presidential campaign organizers. This is a great year for outreach due to the Presidential election. Make



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appearances at local organizations and explain the delegate selection process. Reach out to delegates who come in from the campaigns but are not local committee members.

19. Announcements

- a. DPVA 1st Quarter Central Committee Meeting + Blue Commonwealth Gala – Richmond, Feb 15.

20. Next 10CDDC Meeting –**February 22, 2020, 10:30 am - Review draft Call to Convention and fundraising plan.**

21. Adjourn **MOTION, 2nd, PASSED 12:34 PM.**